

2nd September 2026

Dear Parents and Carers,

I am writing to inform you of a vacancy for the role of parent governor on our Local Advocacy Committee.

The role of the Local Advocacy Committee

The school's Advocacy Committee is responsible for providing confident and strategic leadership, and creating robust accountability, oversight, and assurance for the school's educational performance.

Specifically, they are accountable to the trustees and are responsible for the following broad areas:

- Stakeholder engagement (students, parents, staff, the wider community)
- Vulnerable pupils (monitoring the education of our most vulnerable pupil groups, with a particular focus on SEND and Safeguarding)
- Standards of education through monitoring high level information by providing support and challenge to the headteacher through curiosity and in support of trust and school plans, whilst mindful that the CEO and Director of Education are responsible for standards and line management
- Headteacher and student wellbeing

The role of a parent governor

As a parent governor, you'll work with the committee on behalf of trustees to make sure it effectively carries out the duties referred to above. You'll also play a vital role in bringing a **parental perspective** to the committee, but you're not there to speak 'on behalf' of the parent body. You cannot advocate on behalf of an individual student or family.

To be a parent governor you should be:

- Someone with parental responsibility for a child at school
- A passionate supporter of the school
- Someone with strong commitment to public service, the role, and to improving outcomes for children
- Good interpersonal skills, curiosity, and a willingness to learn and develop new skills

Expectations of governors

All governors are expected to:

- Attend all meetings (there are typically 3 per year (one each term))
- Visit the school at least 3 times per year

Part of Mowbray Education Trust

Mowbray Education Trust, Pera Business Park,
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- Attend all training sessions
- Read all documents shared with them (a meeting will typically last 2 hours and you should expect to do at least 2 hours' reading in preparation for that meeting)
- Complete a 4-year term of office
- Complete an enhanced Disclosure and Barring Service (DBS) check
- Respect and maintain the confidentiality of all meetings
- Fully abide by the code of conduct and conduct themselves in line with the values of the school and trust
- Support the decisions made by the committee
- Always act in the best interests of the school and the trust

How to apply

If you're interested in applying for the role, please complete the candidate form attached to this letter and return to governance@mowbrayeducation.org or the school office by Friday 11th September. If we receive more applications than there are vacancies, a secret ballot will be carried out. We will inform you closer to the time if we have to do this.

If you have any queries about this process or would like to find out more about the role, please contact Chris Forrest (Director of Governance and Compliance) at:
governance@mowbrayeducation.org

Yours faithfully,



Daniel Rogers
Headteacher

Candidate Form

Candidate name:	Please use your legal name here.
Candidate address:	Please use your legal, registered address here.
Candidate statement:	Please tell us about yourself here, including why you want to be a governor, your commitment to the role and what skills and experiences you will bring. If there is an election this is the information that will be shared about you. There is a strict word limit of 300 words. Any words over that limit will be ignored and deleted.

I confirm that I am a parent or carer of a registered pupil at the school / at one of the schools in the academy trust.

Signed: _____ **Date:** _____