

Thursday 21st September 2023

Snow or unexpected school closure

Dear parents and carers,

Please note the following information regarding our arrangements should the school be unable to open, or should children have to be sent home during the day because of snow, or any other unexpected reason.

We make every effort to stay open. However, if a decision is made to close the school, information will be communicated as soon as possible in the following ways:

- On our website www.meltongrove.org
- On our Facebook page
- Via an email or message via Weduc to parents and carers
- Via Class Dojo
- On BBC Radio Leicester (104.9 FM)
- On 103 The Eye radio station (103 FM)

In making the decision as to whether or not the school will open, I will consider carefully the following points, in consultation with the trust board:

- The health and safety of whether remaining open is a significant risk to children, families and/ or staff.
- Whether we have enough staff able to get to school to keep the school open.

Please be assured that the first priority is always to ensure the health, safety and wellbeing of children, families and staff.

Please ensure that we have your up-to-date emergency contact information, in case a text does need to be sent.

Yours sincerely,



Hayley Cheeseman
Headteacher